



Please follow the login instructions below to begin using the *Kansas Career Pipeline* system. Kuder Customer Support is available at 877.999.6227 or support@kuder.com.

Logging In

- Step 1:** Go to www.kansascareerpipeline.org.
- Step 2:** Select **Individual Login**, and then enter your user name and password if you are a returning user or click on **New Users Register Here** if you are a new user.
- Step 3:** New users: Select Student (and choose your grade level) or Parents and click **Continue**.
 - **5-6 Graders & Parents:** You will not login. After clicking continue, access the available menu options available in the left navigation menu.
 - **7-16 Graders:** Create a unique user name and password. Be sure to write down your user name and password in the spaces below and retrieve your school access code and zip code from your teacher or counselor.

User Name: _____

Password: _____

School Access Code: _____

School Zip Code: _____

- Step 4:** Complete the registration information and then click **Register**. The next time you login, select **Individual Login** from www.kansascareerpipeline.org and enter your user name and password.

Take An Assessment

- Step 5:** 7-8 Graders: Select the **Learn about my interests** or **Learn about my skills** menu tabs.
9-12 Graders: Select the **Learn more about myself** menu tab.
13-16 Graders: Select the **Assess or review my interests, skills, and values** tab.
- Step 6:** Choose the assessment you want to take and indicate your education level.
- Step 7:** Enter the appropriate Batch Code for the assessment you plan to take. (Students: Batch Codes will be provided by your Administrator/Instructor/Counselor. Adults: Enter a code only you are working with a workforce center or agency.)

Batch Code

Kuder® Career Search with Person Match _____

Kuder® Skills Assessment _____

Super's Work Values Inventory-revised _____

- Step 8:** Students: Enter your current grade level, select a language, and click **GO!**





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Registration

- Go to www.kansascareerpipeline.org and click on **Individual Login**.
- Select **New Users Register Here**, then **Adult job seeker or career changer**, and click **Continue**.
 - You will need to create a unique user name and password. Please write down your user name and password below and keep this document for future reference.
 - Be sure to complete the Occupational Background Information as completely as possible as this information will be used to create your personalized pathway, which is tailored to your specific needs and information.

User Name: _____

Password: _____

- As a new user, complete the registration information and then click **Create New Account**.

Five Step Process

Step through the five step process to start the career planning process.

- Step 1: Take Assessments – Take assessments, enter results from offline assessments, and review results. If you’re working with the assistance of a workforce center or other agency, you should enter the appropriate code provided by your administrator below, and click **Start Assessment**.

If you are not working with an agency, leave the field blank.

Batch Code

Kuder® Career Search with Person Match _____

Kuder® Skills Assessment _____

Super’s Work Values Inventory-revised _____

- Step 2: Make a List of Occupations – Search occupations of interest using a variety of tools.
- Step 3: Consider Education or Training – Find educational options and learn about financial assistance.
- Step 4: Get Ready for the Job Search – Access resources that will prepare you for the job search.
- Step 5: Find a Job – Connect with ways to locate job opportunities and employers.

Re-Entering the System

- To re-enter the system go to www.kansascareerpipeline.org, select **Individual Login**, and enter your user name and password.